

# Alarm User Permit Application



Tempe Police Department  
 P.O. Box 29615  
 Phoenix, AZ 85038  
 (480) 350-8778  
[www.tempe.gov/alarms](http://www.tempe.gov/alarms)

Do not write in this space (for official use only)			
Issue Date:			
Permit #:			
Fee:	Check #:	Cash	Waived
	Money Order:		
Approved By:			

**Permit Fee:**

- RESIDENCE \$10.00  
 BUSINESS \$15.00

(Make check or money order payable to the City of Tempe)

**Please Type or Print**

**Alarm Owner & Location Information**

Alarm Owner's Name:	
Business Name (if applicable):	
Address of Alarm Location (Street, City, Zip):	
Mailing Address (if different from above):	
Contact Phone Number:	
Contact E-Mail Address:	

**Responsible Party (RP) Information**

Check this box if there are no additional RPs to list other than the owner mentioned above

RP #1 Name:		RP #1 Day Phone:	
RP #1 Position/Relation:		RP #1 Night Phone:	
RP #2 Name:		RP #2 Day Phone:	
RP #2 Position/Relation:		RP #2 Night Phone:	
RP #3 Name:		RP #3 Day Phone:	
RP #3 Position/Relation:		RP #3 Night Phone:	

**Alarm Company Monitoring & Servicing Information**

Is the alarm system professionally monitored by a monitoring company? If YES, complete information below.  YES  NO

Alarm Monitoring Company Name:		Company Phone Number:	
Alarm Servicing Company Name:		Company Phone Number:	

**Residential Alarm Users 65 or Older are Exempt from Initial Permit Fee**

Date of Birth:		Driver's License Number:	
----------------	--	--------------------------	--

**Comments/Instructions to Assist Responding Officers**

---



---

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Alarm User Permit Application



The Tempe City Council adopted an updated Alarm Ordinance amending Chapter 22 §75-82 of the City Code relating to and regulating alarms, which became effective January 1, 1992. Listed below, one (1) through eleven (11) is a brief highlight of the Alarm Ordinance. If you would like a complete copy of the Ordinance, please call the Alarm Unit at 480/350-8778 or go to [www.tempe.gov/alarms](http://www.tempe.gov/alarms)

**ALARM DEFINITION:** ALARM means any mechanical or electrical device, system or service which is used to detect unauthorized entry into buildings or onto premises, or warn or alert others of an emergency or fire or of the commission of an unlawful act within the building or on the premises, to which the City is expected to respond. Car Alarms And Alarms Utilized Solely For Fire Reporting Or Medical Emergencies Do Not Require A Permit.

1. A completed application shall be accompanied by an initial permit fee of \$15.00 for Businesses and \$10.00 for Residents.
2. Every alarm user shall obtain a permit from the City for an alarm within (30) days after the alarm is used or becomes operational.
3. Permits for alarms are required and renewable annually. The renewal fee for a Business is \$15.00 each permit year and free for Residents if renewed by the expiration date.
4. Alarm permits which are not renewed by the expiration date shall be subject to a late renewal administrative fee of \$50.00.
5. The permit issued by the City shall be physically on the premises using the alarm and shall be available for inspection by the Alarm Coordinator.
6. The alarm user or permittee is required to notify the Alarm Coordinator of any changes in the information contained in the application or permit, and if the alarm is NO longer being used, WITHIN TEN (10) DAYS after the effective date of such change. All information contained in the application is confidential.
7. Audible alarms must be equipped with an automatic sound emission cutoff feature which will stop the emission of sound within twenty (20) minutes after the alarm is activated.
8. It is a violation for an Alarm Business to sell, lease, install, replace or move an audible alarm which does not comply with this Section.
9. When any false alarm occurs by an alarm in ONE PERMIT YEAR, upon request by the City, the alarm user or owner shall submit to the Alarm Coordinator a letter specifying what corrective action has been taken to PREVENT FUTURE FALSE ALARMS.
10. Unless authorized by the Alarm Coordinator, no permit shall use or cause to be used any AUTOMATIC DIALING DEVICE OR TELEPHONE ATTACHMENT that directly or indirectly causes a public primary telephone trunk of the City to be utilized.
11. Any subsequent false alarm occurring by an alarm in one permit year shall be considered an excessive false alarm and subject to service fees as follows.

NUMBER OF FALSE ALARMS & FEE AMOUNT	
RESIDENCE:	BUSINESS:
0-2 FREE (No Fee)	0-1 FREE (No Fee)
3 <sup>rd</sup> CALL \$50.00	2 <sup>nd</sup> CALL \$50.00
4 <sup>th</sup> CALL AND ABOVE IN \$50.00 INCREMENTS (i.e. \$100.00 FOR THE 4 <sup>th</sup> CALL, \$150.00 FOR THE 5 <sup>th</sup> CALL, ect.)	3 <sup>rd</sup> CALL AND ABOVE IN \$50.00 INCREMENTS: (i.e. \$100.00 FOR THE 3 <sup>rd</sup> CALL, \$150.00 FOR THE 4 <sup>th</sup> CALL, ect.)
EXCESSIVE AUDIBLE ALARM @ \$75.00 EACH	EXCESSIVE AUDIBLE ALARM @ \$75.00 EACH

Please complete and mail the attached alarm permit application along with the applicable fee. An ALARM PERMIT NUMBER and DATE OF ISSUE will be noted on the application and a copy returned to you. ANY QUESTIONS, PLEASE CALL the Alarm Unit at (480) 350-8778.